

➤ **GLEN LAKE COMMUNITY SCHOOLS ~ VARSITY FOOTBALL HEAD COACH**
(MHSAA season officially begins **early-August** and ends approximately **end-November**)

KEY ELEMENTS:

- Must work well with student-athletes at the elementary, middle, and high school levels in building vertical alignment within all levels of Football
- Previous collegiate and/or school-based Football coaching experience required; high school Football coaching preferred
- Strong communication skills, organization efficiency, outstanding character, and leadership qualities a must.
- Manages all aspects of the Glen Lake Football program, including feeder programs (ie, Pop Warner): administrative tasks within the sport such as overseeing paperwork; issuing & inventorying uniforms and equipment; preparing the budget; communicating consistently and professionally to stakeholders; conducting parent meetings; ensuring health & safety, organizing and conducting scouting, etc...
- Supervises, mentors, and holds accountable all Assistant & Subvarsity Coaches within the Glen Lake Football program
- Must have a flexible schedule in order to provide for proper supervision of and instruction to student-athletes, including facilities, bus transportation to and from event venues, etc...
- Maintain positive relationships with staff, parents, officials, opponents, and others associated with the program and sport
- Promote student commitment to academics and multi-sport participation
- Model, promote, and foster exemplary sportsmanship among team, coaching staff, parents, student body, and spectators
- Create, schedule, and oversee out-of-season activities (ie, volunteer opportunities, fundraising, concessions, open gyms, conditioning, camps, clinics, recognitions, etc...)
- Attend and participate in meetings scheduled by the Athletic Director
- Be a leader and the face of Glen Lake Football by attending other school-related events outside of Football as well as building community connections
- Collaborate effectively with school staff, coaches within the Northern Michigan Football League (NMFL), region and state, and all others
- Conduct Football coaching staff meetings to include all levels of coaches; mentor the Football coaching staff
- Participate in professional growth opportunities including being an active and participatory member of the Michigan High School Football Coaches Association (MHSFCA)
- Successfully complete a background check prior to coaching
- Successfully complete MHSAA Coaches Advancement Program (CAP) Level 1 or 2 - at a minimum (Required for new 1st year Varsity Head Coaches; strongly recommended for experienced Varsity Head Coach)
- Successfully complete, or provide proof of completion of, CPR/1st Aid/AED Training Certification
- Successfully complete, or provide proof of completion of, an approved online Concussion Training course
- Successfully complete, and provide proof of completion of, the MHSAA's online Rules Meeting

APPLICATION: Mail, email, or submit in-person, a signed application letter, resume, and references to:

Glen Lake Community Schools
Attention: Mark Mattson, Athletic Director/Assistant Principal
3375 West Burdickville Road
Maple City, MI 49664

mattsonm@mylakers.org

RATE OF PAY: According to Schedule B of the GLFT Master Agreement. Steps for previous paid school-based football coaching may be considered.

NOTE: Possible full-time positions for the 2020-2021 school year at Glen Lake, if any, are yet to be determined. Visit the GLCS website: <http://www.glenlakeschools.org/staff-employment/employment-opportunities/employment-opportunities.html>.

DEADLINE: April 1 or until filled. It is our hope to select the right candidate by May 1, and that person must have the flexibility to begin out-of-season preparation upon hire.